

**CONNECTICUT DEPARTMENT OF CORRECTION  
JOB OPPORTUNITY**

**Case Notes Team  
Information Technology Analyst 3**

**Please follow the specific application filing instructions at the bottom of this page!**

**Open To:** Candidates on current exam list

**Location:** Central Office/Wethersfield

**Hours:** 1<sup>st</sup> Shift, Monday – Friday      **Position:** 101250

**Salary:** EU 30 \$72,022-\$92, 526

**Closing Date:** August 27, 2012

**Minimum Qualifications:**

Considerable knowledge of principles and techniques of systems analysis, design, development, and computer programming; considerable knowledge of principles of information systems; considerable knowledge of principles and theories of business and planning functions; considerable knowledge of programming languages; considerable knowledge of project management principles and techniques; considerable knowledge of principles, problems and techniques of data processing and data communication operations; considerable knowledge of data processing and data communications equipment and diagnostic tools; considerable knowledge of methods and procedures used to conduct detailed analysis and design of computer systems; considerable knowledge of principles of complex computer operating systems; knowledge of principles and techniques of business information systems re-engineering; knowledge of network protocols and architecture; knowledge of practices and issues of systems security and disaster recovery; knowledge of applications systems development principles and techniques; knowledge of principles and practices of data base management; considerable interpersonal skills; considerable oral and written communication skills; considerable problem solving skills; considerable technical problem solving skills; considerable analytical skills; considerable ability to prepare correspondence, manuals, reports and documentation; considerable ability to analyze and resolve operational and communication problems; considerable ability to analyze and debug complex software programs; considerable ability to identify, analyze, and resolve complex business and technical problems; some supervisory ability.

**Eligibility Requirement:**

Candidates must have applied for and passed the Information Technology Analyst 3 exam and be on the current certification list promulgated by the Department of Administrative Services. State employees currently holding the above title or those who have previously attained permanent status in the class may apply for a lateral transfer.

**Preferred Experience:**

Experience with Lotus 8.5, Lotus Formula and Lotus scripts is required; Experience in developing large scale enterprise level web or multi platform applications; Experience in developing and interfacing Web applications and Vendor Developed packages; Working knowledge of SQL Server database, HTML, JavaScript, C++, Websphere MQ, XML, ActiveX Controls, >NET and Oracle; Excellent supervisory skills and Excellent communication skills. Candidates may be required to perform information technology activities in correctional facilities across the state.

**Note:**

The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules. State employees should be aware that your performance appraisals, attendance records and discipline records will be reviewed to ensure that you meet DOC Administrative Directive 2.3.

**Application Instructions:**

Qualified candidates who meet the above requirements should submit a cover letter, resume, your last two (2) Performance Evaluations and an application for Employment (Form PLD-1) which is available at <http://www.das.state.ct.us/exam/default.asp>

**Cathy Downey, Human Resources Specialist  
Department of Correction  
Recruitment Office  
24 Wolcott Hill Road  
Wethersfield, CT 06109  
Fax: (860) 692-7615**

**The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.**

08/13/12, 101250, cmd, 7605/07